

SUPPORT SERVICES

Policy 5240
(Regulation 5240)

Safety, Security and Communications

Comprehensive Emergency Operations Plan

At the direction of the Superintendent of Schools, the principal will determine areas in each building which are best suited for the protection of students during civil defense emergencies, including adverse weather conditions. School will not be dismissed in the case of a civil defense alert or tornado warning.

It shall also be the duty of the Superintendent of Schools to provide for fire inspections on an announced and unannounced basis in each building. The Superintendent is responsible for remedying unsafe conditions reported by local fire marshals acting in their official capacities.

The principal will assume responsibility for preparing a fire drill and emergency exit plan for each building. The plan will permit students to leave the building safely and quickly. Fire drills will be held the first full week of school and quarterly thereafter.

The District may adopt plans for the use of the District's resources during natural disasters or other community emergencies. These resources may include food assistance through the use of federal commodity foods, and the use of school buildings and buses.

Comprehensive Emergency Operations Plan ("Plan")

The District has developed such "Plan" which addresses the following:

1. School safety, crises, and emergency operations.
2. Prevention, preparation, operations, and follow-up.
3. Collaboration with local law enforcement, providers of fire protection services, and emergency management.

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Safety, Security and Communications

Comprehensive Emergency Operations Plan

The Board recognizes the necessity for a planned safety program to ensure to the extent possible a safe environment for students, staff and visitors. The responsibility for ensuring safe conditions throughout the District is shared by the Board, Superintendent and staff. The Superintendent/designee, at the Board's direction will be responsible for the development and implementation of a safety program to include, but not be limited to, weather, fire and civil defense emergencies.

The Superintendent/designee is authorized to dismiss schools, at his/her discretion, because of hazardous road conditions or other conditions which would make the operation of schools impractical or hazardous to students and staff.

At the direction of the Superintendent/designee, building principals will determine areas in each building which, in the principal's opinion, are best suited for the protection of students and staff during civil defense emergencies. School will not be dismissed in the case of civil defense alerts or tornado warnings.

The Superintendent/designee will provide for fire inspections on announced and unannounced bases for each building. The Superintendent/designee will also be responsible for remedying unsafe conditions in school buildings which have been reported by local fire marshals acting in their official capacity. Building principals are responsible for preparing a fire drill and emergency exit plan for their buildings. Exit plans will be posted in each classroom and reviewed with the students on a regular basis. Fire drills will be conducted during the first full week of school and on a quarterly basis thereafter to ensure safe and efficient exit in the event of an emergency.

Physical Security Site Assessment

The District will complete a physical security site assessment at each District facility on an annual basis. In addition, the District will comply on an ongoing basis with DESE's Plan standards.

Earthquake Emergency Procedure System

At the direction of the Board, the District has established and implemented an earthquake emergency procedure system for each school. In developing and implementing its earthquake emergency procedure, the District has obtained assistance from the Missouri Emergency Management Agency.

The earthquake emergency procedure will include, but not be limited to, the following components:

1. Building disaster plans to monitor the safety and care of students and staff.
2. At least two earthquake emergency preparedness drills in each school per school year.
3. Specific procedures and protective measures to be taken before, during and following an earthquake.
4. Awareness and training for students and staff concerning the District's earthquake emergency procedure system.

The District's earthquake emergency procedure system is available for inspection in the District's administrative offices during normal business hours.

At the beginning of each school year, the District staff will distribute to students the earthquake awareness and safety information prepared by the Federal and Missouri Emergency Management Agencies.

NOTE: The above earthquake procedure management system is required for the Missouri counties listed below.

Adair	New Madrid
Audrain	Oregon
Bollinger	Osage
Boone	Pemiscott
Butler	Perry
Callaway	Pike
Cape Girardeau	Putnam
Carter	Ralls
Chariton	Randolph
Clark	Reynolds
Cole	Ripley
Dunklin	Schuyler
Howard	Scotland
Iron	Scott
Jefferson	Shelby
Knox	St. Charles
Lewis	St. Francois
Lincoln	Ste. Genevieve
Macon	St. Louis
Madison	Stoddard
Marion	Warren
Mississippi	Washington
Monroe	Wayne
Montgomery	

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