

GENERAL ADMINISTRATION

Policy 1210 **(Regulation 1210)**

Calendar Requirements

School Year and School Day

The Board will annually adopt a school calendar that will provide for 1,044 hours of planned attendance with no minimum number of school days. The beginning of the school year will not be earlier than fourteen (14) calendar days prior to the first Monday in September. For a school district that is located wholly or partially in a county with a charter form of government or in a school district that is located wholly or partially in a city with more than 30,000 inhabitants, a minimum of 169 school days of planned attendance are required. However, if the District has adopted a four-day school week, a minimum of 142 school days of planned attendance are required. If the District has adopted or adopts a four-day school week, Fridays may be used as make-up days.

The length of the school day will meet State Department of Elementary and Secondary Education requirements for six (6) clock hours of instruction. A school year and school day in excess of the state required minimum may be recommended by the Superintendent and approved by the Board. The planned calendar adopted prior to the beginning of the school year must be reported to DESE on Core Data Screen 10 by August 15 of each year and cannot be changed after that date.

The District will only be required to make up the first thirty-six (36) hours of school lost or canceled due to inclement weather and half the number of hours lost or canceled in excess of thirty-six (36) hours up to twenty-four (24) hours of additional lost or canceled hours. Thus, the maximum number of hours that must be made up is sixty (60) hours.

The District will make up the first six (6) days of school lost or cancelled due to inclement weather and half the number of days in excess of six (6) days if the make-up is necessary to ensure that District students attend a minimum school term and a minimum of one thousand forty-four (1,044) hours for the school year except as provided in this Policy. Days missed in the District's half-day education program will only be made up if required of the District due to "inclement weather on a proportional basis." For purposes of this Policy, "inclement weather" shall mean ice, snow, extreme cold, flooding, a tornado, or excessive heat.

The District will not be required to make up any hours of school lost or cancelled due to exceptional or emergency circumstances during a school year, if DESE has approved an alternative method of instruction plan submitted by the District. (See Regulation 1210).

Where the District establishes an annual calendar of at least 169 days of planned attendance and has an approved the AMI Plan, the District's "State Aid" will not be reduced due to being in session for less than 169 days because of:

1. Exceptional or emergency circumstances; or
2. Damage to or destruction of a school facility that requires dual utilization of another school facility.

NOTE: See Regulation 1210 for “Adoption of a Four-Day School Week” and for “Adoption of a Five-Day School Week Incentive.”

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Regulation 1210

Calendar Requirements

School Year and School Day

Alternative Methods of Instruction

Beginning in school year 2020-21, the District may use a DESE approved alternative method of instruction to compensate for certain hours lost due to exceptional and/or emergency circumstances. “Exceptional or emergency circumstances” include, inclement weather, a utility outage or an outbreak of a contagious disease.

Notification of Parents and Students

If the District utilizes such DESE approved alternative method of instruction plan, the District will notify students and parents on each day of the closure. In these circumstances, the District will ensure that each student receives assignments for that day in hard copy or receives instruction through virtual learning or another form of instruction.

Limitation on Utilization of Instruction Method

Alternative methods of instruction can be utilized for a maximum of thirty-six (36) hours during a school year. Days lost or cancelled beyond thirty-six (36) hours, will be made up in the scheduling of replacement days.

Application for Use of Alternative Methods of Instruction

The District’s application to DESE will describe:

1. Manner in which the District intends to strengthen and reinforce instructional content.
2. Means of communicating to students and parents the decision to implement alternative methods.
3. Process for communicating the purpose and expectation of alternative changes.
4. Communication of proposed expectations.
5. Assignments and materials to be used.
6. Manner in which attendance will be determined.
7. Instruction methods to reach students electronically and to reach students without internet access.
8. Instructional methods for IEP students.

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9. Role and responsibility of certified personnel to be available to communicate with students.

Adoption of a Four-Day School Week

Effective for the 2026-27 school year, if the District is located wholly or partially in a charter county or in cities with more than 30,000 inhabitants, adoption of a four-day school week requires a majority vote of the qualified voters of the District.

A. If the District is not located partially or wholly in a charter county or cities with more than 30,000 inhabitants:

The District may adopt a four-day school week, by a majority vote of the Board of Education.

If the District adopts a four-day school week, the District will file a calendar with DESE. This calendar will include but not be limited to:

1. A minimum term of one hundred forty-two (142) days; and
2. A minimum of one thousand forty-four hours (1,044) hours of actual pupil attendance during a twelve-month period.

Adoption of a Five-Day School Week Incentive

For fiscal years 2026 and 2027, DESE will remit to the District, which provided at least 169 school days, an amount calculated by increasing the District's preceding year's annual state aid entitlement as calculated in June by 1%. For fiscal year 2028 and thereafter, the increase percentage will be 2%.

Funds received under this incentive will be used exclusively to increase teacher salaries.

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